

**MINUTES**  
**PARADISE TOWN COUNCIL**  
**REGULAR MEETING – 6:00 PM – December 13, 2016**

**1. OPENING**

The Regular Meeting of the Paradise Town Council was called to order by Mayor Jones at 6:00 p.m. in the Town Council Chamber at 5555 Skyway, Paradise, California, who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Culleton.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Steve “Woody” Culleton, Scott Lotter, John J. Rawlings and Jody Jones, Mayor.

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Administrative Services Director/Town Treasurer Gina Will, Public Works Director/Town Engineer Marc Mattox, Community Development Services/Planning Director Craig Baker, Police Chief Gabriela Tazzari-Dineen, Division Chief, CAL FIRE/Paradise, David Hawks, IT Manager Josh Marquis, Lt. Stephen Rowe, Building Official/Fire Marshal Tony Lindsey, .

- 1e. **MOTION by Rawlings, seconded by Culleton**, approved Minutes of the November 7, 2016 regular adjourned Town Council Meeting. Roll call vote was unanimous.
- 1f. Presentation from Senator Nielsen’s office, represented by Jerry Crow, acknowledging Lieutenant Stephen Rowe’s retirement.
- 1g. The 2016 year in review was presented by Mayor Jody Jones. Mayor Jones highlighted the \$500,000 grant received to conduct a Sewer Feasibility Study and Alternative Analysis in Paradise; passed an amendment prohibiting outdoor growing of marijuana; assisted first time home buyers purchase homes and home owners rehabilitate their properties using grant funds; provided grant funding to six non-profit groups who proved assistance to over 500 local residents; leveraged Measure C funds to purchase three new Police vehicles, a fire engine, initiated a road improvement project and provided funding to Animal Control; started a temporary amnesty program for residents with large outstanding citation balances; negotiated a 3-year contract with employee groups; abated public health and safety hazards in Town through receiverships; completed safety enhancements on Clark Road adding a two-way center turn lane, upgraded ADA ramps, upgraded signals and road resurfacing; completed improvements on Pearson Road which included widening the shoulders, installing Class II bike lanes drainage improvements and a road overlay; supported a successful Economic

Development event in September-Wine in the Pines; continued progress of online services such as Dog licenses which are now available online and Clearance to Record which will soon be available; and, supported a successful Arlan Hudson Make a Difference Day in October which completed over 20 projects in Paradise and will be even better next year. (180-30-27)

- 1h. Certificates of Recognition were presented to Council Members Steve "Woody" Culleton and John J. Rawlings by Mayor Jones and Senator Nielsen 's representative, Jerry Crow.
  1. Ward Habriel thanked Council Member Rawlings for his interest in animals and Council Member Culleton for his compassion and passion.
- 1i. **MOTION by Lotter, seconded by Culleton**, Adopted Resolution No. 16-77, A Resolution Reciting the Facts of the General Municipal Election Consolidated with the Statewide General Election held on November 8, 2016 Declaring the Result and Such Other Matters as Provided by Law. Roll call vote was unanimous. (530-10-53)
- 1j. Town Clerk Volenski presented Certificates of Election and administered the Oaths of Office to newly elected Council Members Greg Bolin, Melissa Schuster and Mike Zuccolillo. (580-50-07)
- 1k. At 6:28 Mayor Jones adjourned the meeting for a 10-minute recess for outgoing and incoming Council Members.
- 1l. At 6:39 p.m. Town Clerk Volenski reconvened the Council Meeting and called the roll for the reorganized Paradise Town Council: Greg Bolin, Jody Jones, Scott Lotter, Melissa Schuster and Mike Zuccolillo.
- 1m. Town Clerk Volenski, as temporary chair, opened the nominations for selection of Mayor for a one-year term commencing December 13, 2016 and ending December 12, 2017.

Jody Jones nominated Scott Lotter to serve as Mayor for a one-year term commencing December 13, 2016 to December 12, 2017.

**Motion by Bolin, seconded by Jones**, closed the nominations for position of Mayor. Roll call vote was unanimous.

By unanimous roll call vote, the Council appointed Scott Lotter to serve as Mayor for a one-year term commencing December 13, 2016 to December 12, 2017. Ayes of Bolin, Jones, Lotter, Schuster and Zuccolillo.

  1. Ward Habriel, welcomed the new Council Members, encouraged them to be patient and listen to the citizens.
- 1n. Town Clerk Volenski turned the meeting over to Mayor Lotter who opened nominations for the position of Vice-Mayor for a one-year term.

Mayor Lotter nominated Jody Jones to serve as Vice-Mayor for a one year term commencing December 13, 2016 and ending the first regular meeting in December 2017.

**Motion by Zuccolillo, seconded by Schuster**, closed the nominations for position of Vice Mayor. Roll call vote was unanimous.

By unanimous roll call vote, the Council appointed Jody Jones to serve as Vice Mayor for a one-year term commencing December 13, 2016 to December 12, 2017. Ayes of Bolin, Jones, Schuster, Zuccolillo and Mayor Lotter.

- 1o. Presentation of Online Dog Licensing - Josh Marquis, IT Manager
  1. Sharon Simonton, member of PASH, requested to use the link to dog licenses on the PASH Website.(410-40-20)
- 1p. Presentation - Update on Sewer Feasibility Study by Marc Mattox, Town Engineer.
  1. Cliff Jacobson, asked about pumping of customers tanks, when the final report would be published and if there would be enough time for the public to comment on the findings.

Town Engineer Mattox informed that the tanks would be pumped into a collection system. Mayor Lotter informed that once the draft final report is released it will be available for public comment and final direction will come from the Council. (960-70-04)

## 2. **CONSENT CALENDAR**

**MOTION by Bolin, seconded by Zuccolillo**, approved all consent calendar items 2a-2h as presented. Roll call vote was unanimous.

- 2a. Approved November 2016 cash disbursements in the amount of \$1,621,533.09. (310-10-31)
- 2b. Waived the second reading of the entire Town Ordinance No. 565 and approved reading by title only; and adopted Town Ordinance No. 565, "An Ordinance Amending Paradise Municipal Code Sections 8.12.020, 8.12.040, 8.12.050, 8.12.090, 8.12.120, 8.12.150 And 8.12.160 Relating to Felling, Removal, Destruction, Damaging and Replacement of Trees" (540-16-134)
- 2c.
  1. Awarded Contract No. 16-18, Town Hall Carpet Replacement 2016, to Hignell "Experts in your Home" in the amount of their Bid of \$11,323.42; and,
  2. Authorized the Town Manager to execute an agreement with Hignell "Experts in your Home" relating to Contract No. 16-18 and approved contingency expenditures not exceeding 10%; and,
  3. Approved \$10,053.88 budget adjustment to account 1010.20.4201.5303 (General Fund – Central Services) in order to complete Town Hall improvement project. (510-20-149)

- 2d. Approved authorization to extend Public Safety Recruitment Incentives as approved on August 12, 2014 until December 31, 2017. (650-60-11)
- 2e. 1. Awarded Contract No. 15-02.NI, Maxwell Dr SR2S Project, to Center for Healthy Communities on behalf of the CSU, Chico Research Foundation in the amount of their proposal of \$52,500. (510-20-150) & (950-40-26)
- 2f. 1. Approved the Program Supplement Agreement No. N013-Rev. 1 , to Administering Agency-State Agreement No. 03-5425R for Federal-Aid Projects to assure receipt of federal funds; and,  
2. Adopted Resolution No. 16-78, A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager or her Designee to sign the Program Supplement Agreement No. N013-Rev. 1 to Administering Agency-State Agreement for Federal Aid Project No. HSIPL-5425 (025) - \$1,174,300 for the Cypress Curve Realignment Project; and,  
3. Awarded Contract No. 14-02, Cypress Curve Realignment Project, to Knife River Construction of Chico, CA in the amount of their bid of 879,426.00; and,  
4. Authorized the Town Manager to execute an agreement with Knife River Construction relating to Contract No. 14-02 and to approve contingency expenditures not exceeding 10%. (510-20-151) & (950-40-21)
- 2g. 1. Awarded Contract 16-12, Town of Paradise HVAC Maintenance Services, to RB Spencer, Inc. of Yuba City, CA in the amount of their bid \$4,330 per year and \$126.75 per hour. (510-20-152)
- 2h. Paradise Police Department Building Electrical Emergency Update - Informational update only, no action requested. (510-20-136)

**3. ITEMS REMOVED FROM CONSENT CALENDAR - None**

**4. PUBLIC COMMUNICATION**

- 1. Ciara Mack Barnes, founder of HeartShine Foundation, welcomed the new Council Members, thanked Council for support, reported on Heartshine Christmas Carol tour and accomplishments over the past year.

**5. PUBLIC HEARINGS**

For items that require a published legal notice and/or a mailed notice.

**Public Hearing Procedure:**

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Project proponents (in favor of proposal)
  - ii. Project opponents (against proposal)
  - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. Following a report from Town Manager Gill, the second of two public hearings was opened to solicit comments regarding a proposed Substantial Amendment to the 2009/10 and 2013/14 Community Development Block Grant Annual Plans.

The public hearing was opened at 7:10 p.m.

There was no public comment.

The public hearing was closed at 7:10 p.m.

No action was taken by Council at this time.

## 6. COUNCIL CONSIDERATION

Council Member Zuccolillo recused himself from the meeting at 7:11 p.m.

- 6a. **MOTION by Jones, seconded by Schuster**, 1. Awarded Contract No. 15-01, Pearson Rd SR2S Connectivity Project, to Franklin Construction of Chico, CA in the amount of their Base Bid of \$985,226.00; and, 2. Authorized the Town Manager to execute an agreement with Franklin Construction relating to Contract No. 15-01 and to approve contingency expenditures not exceeding 7%. Ayes of Bolin, Jones, Schuster and Mayor Lotter and Not Voting – Zuccolillo (510-20-153) & (950-40-25)

Council Member Zuccolillo returned to the dais at 7:22 p.m.

- 6b. **MOTION by Jones, seconded by Bolin** approved recommendations for use of existing Tree Replacement Fund balance of \$2,500 by the Public Works Department to take care of the Town's current needs and bring the item back if any money is deposited into the fund by a potential project. Roll call vote was unanimous. (950-80-04)

1. Ward Habriel suggested donations from National Arbor Day Foundation, Butte College Horticulture and Mendon's Nursery.

- 6c. **MOTION by Jones, seconded by Bolin**, adopted the following actions:

1. Authorized the Town Manager to execute the documents necessary to order and purchase a Type 1 Pierce Enforcer Fire Engine before February 1, 2017, and
2. Declared the 2008 Sutphen fire engine as surplus and pursuant to Paradise Municipal Code Section 2.45.130A, authorized the Town Manager to enter an agreement with a broker to sell the engine with a commission not exceeding 5%, and
3. Authorized staff to temporarily use \$175,750 of general fund reserves to purchase the Type 1 Pierce Enforcer Fire Engine until the 2008 Sutphen fire engine is sold wherein the reserves would be immediately replaced, and

4. Approved Resolution No. 16-79, A Resolution authorizing the execution and delivery of a lease with option to purchase, and authorizing certain actions in connection therewith with terms not exceeding 4 years and 2.25%, and

5. Approved budget adjustment and appropriation of \$40,401 for 2016/17 to cover the first two quarters of lease purchase payments and review Measure C Revenue/Expenditure Plan that outlines a plan to finance the new engine with Measure C funds; and,

6. That the big plans for Measure C be brought back at the mid year budget.

1. Cliff Jacobson suggested getting a commitment from another agency for the fire truck before moving forward since the current fire truck is still functional.

Roll call vote was unanimous.

6d. **Motion by Jones, seconded by Zuccolillo**, appointed Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions. (List of appointments attached to the minutes). Unanimous voice vote. (120-10-10)

## 7. **COUNCIL INITIATED ITEMS AND REPORTS**

a. Council initiated agenda items – None

b. Council reports on committee representation

Vice Mayor Jones attended BCAG, BCAQMD and Swearing in of new Police Officers.

Mayor Lotter attended the Swearing in of new Police Officers, the Truck Parade, Shop with a Cop and the VIPS Dinner.

Council Member Schuster attended Shop with a Cop, Swearing in of new Police Officers, the Swearing in of the new Chico City Council Members and the TBID meeting.

Council Member Zuccolillo attended the swearing in of new Police Officers.

c. Future Agenda Items – None

## 8. **STAFF COMMUNICATION**

Town Manager reported on the availability of the online dog license, the progress of the front door project which will be complete by the beginning of the new year allowing for dog licenses and bus passes to be available Monday through

Thursday from 8-5, the Love Paradise Committee will be meeting tomorrow and the Town Manager would like to make it a established Town Council Committee and will bring it back to the Town Council as a consideration item at a later date.

Town Manager Gill provided the Community Development report – Safeway’s application is complete and now there will be RFP’s for the Environmental Document.

**9. CLOSED SESSION**

9a. At 8:34 p.m. Mayor Lotter announced that pursuant to Government Code section 54956.9(d)(1), Town Council will hold closed session with the Town Attorney Dwight L. Moore and Town Manager Lauren M. Gill relating to the following pending litigation:

Town of Paradise vs. Wendy Jane Baker, Heather Jane Baker, Norma Louise de Aryan, David Venus Solomon, Dixianne Hawks, Cornelia Waasdorp, aka Cornelia Gold, and Anna Everdina Hawks - Butte County Superior Court Case No. 16CV02070.

At 9:14 p.m. Mayor Lotter reconvened the Town Council meeting and reported that no action was taken.

**10. ADJOURNMENT**

Mayor Lotter adjourned the Council meeting at 9:15 p.m.

Date approved: January 10, 2017

By:

\_\_\_\_\_/s/\_\_\_\_\_  
Scott Lotter, Mayor

Attest:

\_\_\_\_\_/s/\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk



**2017 TOWN COUNCIL**

**REPRESENTATION**

**BUTTE COUNTY**  
**COMMITTEES/COMMISSIONS**

<b>BUTTE COUNTY</b>		<b>Bolin</b>	<b>Jones</b>	<b>Lotter</b>	<b>Schuster</b>	<b>Zuccolillo</b>
1	Air Quality Management District		R	A		
2	Association of Governments		R	A		
3	City Selection Committee (Mayor)			R		
4	Disaster Council (Mayor)			R		
5	Local Area Formation Commission (LAFCo) (Lotter through 5/2019 – Appointed by City Selection Committee)			R		
6	Mosquito and Vector Control Board				R	
7	Waste Mgt Local Task Force	R				A
8	Water Advisory Committee (2 or 4-year term)					R
9	City/County Ad Hoc Committee			R		
10	Lake Oroville Supplemental Benefits Funds- Alternate: Citizen Sam Dresser					
11	T-BID				R	

**LOCAL COMMITTEES/COMMISSIONS**

<b>PARADISE</b>		<b>Bolin</b>	<b>Jones</b>	<b>Lotter</b>	<b>Schuster</b>	<b>Zuccolillo</b>
1	Paradise Community Village			R		AA
2	Paradise Irrigation District Liaison	R				R
3	Paradise Rec. & Park District Liaison	R				R
4	Paradise Solid Waste Committee	R	R			
5	Onsite Ad Hoc Committee	R				R
6	Finance Committee (Mayor & Vice Mayor)		R	R		
7	Oversight Board to Successor Agency (Mayor Appointment )			R		